

PRIVACY POLICY UNDER THE ART. 13 AND 14 OF THE RGPD FOR DATA COLLECTED DIRECTLY AND INDIRECTLY AT THE INTERESTED PARTY

Dear Customer / Supplier,

The European Regulation on the protection of personal data (RGPD) in Articles 13 and 14, paragraphs 1, imposes the obligation to inform the interested party, in case of direct and indirect collection of his data, on the fundamental elements of the treatment, specifying them in § 1, lett. a / f. The undersigned company fully fulfills it by informing you that:

1-A) the data controller is the company:

HYTEK S.R.L., sita in FORNOVO DI TARO 43045 (PR), VIA RAFFAELLO SANZIO 6
pec: hytek@pec.it
email: info@hytekint.com
telephone number: +39.0525.401091

1-B) The data is collected for the following purposes::

Execution of obligations arising from a contract or a pre-contractual relationship

Compliance with legal obligations

Supplier management (administration of suppliers; administration of contracts, orders, arrivals, invoices; selections in relation to the needs of the company);

Customer management (Customer administration; contract administration; orders, shipments and invoices; reliability and solvency checks);

Litigation management;

Further purposes: Your data will be used to contact you (via Newsletter) for advertising or commercial communications relating to exclusive advantages that HYTEK SRL reserve for you, as well as to know its degree of satisfaction with regard to the services we offer and to be able to improve our offer.

Litigation management;

whose legal basis is based:

by express consent for specific purposes (such as sending newsletters)

on contractual or pre-contractual requirements

on legal obligation to which the undersigned company is subject

1-C) The categories of personal data processed are:

personal, identifying data (for example: name, surname, company name, address, telephone, e-mail, bank and payment references).

The source from which the aforementioned data originate is:

directly by the interested party on the occasion of the conclusion of contracts

by third parties

by public registers, lists, deeds or documents available to anyone, within the limits and in the ways established by the rules on their knowability

1-D) Treatment modalities

The processing of personal data is carried out by means of the operations indicated in art. 4 n. 2 GDPR and more precisely: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data.

Personal data is processed both on paper and electronically.

1-E) The recipients or any categories of recipients are:

post office or other mail delivery company, including credit institutions, debt collection companies, law firms, insurance companies, IT equipment maintenance / repair companies, professional offices and / or companies and / or business associations and entrepreneurs who provide us with certain accounting and / or tax services, etc., public bodies;

1-F) The data may be made accessible for the aforementioned purposes to employees and collaborators of the owner, in their capacity as appointees and / or external processors and / or system administrators.

• **Additional information needed to ensure fair and transparent processing:**

2-A) Period of storage of personal data:

Your data will be processed for the entire duration of the established relationships and also subsequently for the fulfillment of legal obligations.

For sending newsletters, personal data will instead be processed until the consent of the interested party is revoked.

The possibility for HYTEK S.R.L. to keep the personal data of the interested party up to the time permitted by Italian law to protect their interests.

2-B) The data is stored and checked by adopting appropriate preventive security measures, aimed at minimizing the risks of loss and destruction, unauthorized access, unauthorized processing and deviating from the purposes for which the processing is carried out.

2-C) The management and storage of personal data will take place in the territory of the European Union.

2-D) We inform you of the existence of your right to ask us for access to your personal data, to correct them, to delete them, to limit the processing of your data, to oppose their processing, to the data portability;

2-E) You have the right to lodge a complaint with a supervisory authority.

2-F) The communication of your data:

it is a necessary requirement for the conclusion of the contract, therefore its refusal to communicate the data will make it impossible to fulfill the contract;

2-G) You may at any time exercise your rights and request cancellation of the newsletter by sending a communication by e-mail to: info@hytekint.com, or by mail to: HYTEK - SRL, located in FORNOVO DI TARO 43045 (PR), VIA RAFFAELLO SANZIO 6.

CONSENT

Dear HYTEK S.R.L.,

I signed _____

pursuant to the European Regulation on the protection of personal data (RGDP), I declare that in a free, specific, informed and unequivocal manner I express my

Consent

NO Consent

to the processing of data carried out by you for the sending of commercial newsletters

(date and signature)